MINUTES OF MEETING OF THE W&SNHWA COMMITTEE HELD ON 24 MARCH 2014 IN THE NEVILLE ROOM, WILTSHIRE POLICE HQ

Attendance:

Gwyn Comley – Chair

Ian Mace – Vice Chair

Sue Stoker - Treasurer

Nick Bancroft, Wiltshire Council

Mike Davidson

Brian Boston

Ivor Stephens

Reg and Evelyn Halsall

Martin Ruddle

Item 1.

1. Chair welcomed all of those attending and introductions made around the table.

Item 2. Apologies

1. Apologies received from Andrew Law, Gavin Ketchen, Carolyn Whistler, Lesley Favager, Gordon Smith and Amanda Clarke.

Item 8.

1. Please see Mike Davidson’s e-mail dated 25/03.2014.

Item 3. Issues from Committee Meeting (10 Apr 2013

 6. These issues will be addressed at next meeting as previous item took longer than expected.

a. NHW/Police Agreement. The Chair and Vice Chair are continuing to work to produce a business plan. **Action: Chair & Vice Chair.**

b. Street Signs Process. A procedure for street signs was required. **Action: IM**

c. Purchase of Street Signs. Cost of fixing 130 street signs held by Balfour Beatty to be calculated. **Action: IM**

d. Locations for further meetings. The Chair was asked to investigate the feasibility of holding a meeting in Trowbridge Police Station. **Action: GC**

e. Immobilise. The Immobilise.com site was discussed. Gordon was requested to send a link to the Chairperson. **Action: GS**

f. NEW briefings to NPTs. To be discussed at a future meeting. **Action GC**

Item 4. Chairperson’s Report.

7. Again Chair offered her thanks to all Committee Members for their support.

8. Chair explained that if any window stickers were required, they were to be ordered from her using the form that was distributed and is available on the ‘weebly’ website. Welcome Packs were now very scarce, but NHW leaflets and stickers were being given out instead.

Item 5. Treasurer’s Report.

9. Account now stands at £3565.31.

10. An auditor has been found by the Chair but was being very hard to contact. Chair said would drop books around to auditor personally. **Action: GC**

11. A part refund was made to a new Scheme for signs due to the length of time and trouble taken in getting Balfour Beatty to supply and erect them. This did meet with the Committee’s approval.

Item 6. Street Signs Report.

12. No signs had been ordered since last November.

13. As Amanda Clarke was absent due to sickness, no update available on the procurement of regional NHW signs.

Item 7. Police Update.

14, 15, 16 Note addressed due to 13. Above.

Item 9. Any other business

18. Refreshments were available but not sure if this was co-incidental.

Item 10. Dates of Future Meetings

22. Committee – 18.45 Wed. 4 June Devises.

24. AGM – 10.00 Sat 2 August Devises.