

Wiltshire and Swindon NHW Association

www.kennet-communityweb.com/site/WSNHW-ASSOCIATION

Notes of the Committee meeting held on Wed 11th January 2012 at Wiltshire Police Headquarters

Present

Digby Barker (Chair), Lesley Favager (CAC Westbury), Amanda Clarke (Wiltshire Police), David Leonard (Area Coordinator Box Parish), Anne Cleverley (CAC Corsham), Gwyn Comley (CAC Chippenham), Ian Mace (CAC Malmesbury), Muriel Dagg, David Nicol (SC Marlborough CA),

Apologies: Trudy Law, Martin Ruddle.

The meeting was run on informal lines in the absence of a number of members and in particular the Association's lack of a Secretary. It was:

1. NOTED:

1.1. Re previous Minutes:

- 1.1.1. Item 1.1. Although Peter Harris had resigned w.e.f. 10 October as Melksham CAC due to work commitments, he was still helpfully circulating Gwyn's CMCMC information.
- 1.1.2. Item 1.2. That Amanda Clarke had been confirmed as, in effect, the replacement for David Budd as far as the NHW Association interests were concerned. A Police Sergeant was in post as Amanda's Line Manager but Ch Insp Sue Austin (the Force Strategic lead for NHW) had been transferred to other duties without immediate replacement.
- 1.1.3. Item 2.2. Although Insp Minty had moved on, Amanda was still hoping to encourage each 'local' Police Inspector to give a presentation to their Area Board using a DVD covering NHW issues.
- 1.1.4. Item 2.3. The dedicated Distraction Burglary Officer had confirmed his availability to give a presentation at the AGM planned for 28 April.

1.2. Re NHW Packs (in Blue & White A5 folders):

- 1.2.1. The demand from NPTs for NHW Packs had continued: Amanda issued them to Police 'Hubs' and 'outlying' Stations (e.g. Corsham in relation to the Chippenham 'Hub') had to collect them. Anne reported that Corsham hadn't been able to get all that they needed.
- 1.2.2. The 'Be Safe be Secure' leaflet which had been included in the NHW Packs was no longer available from the Home office.
- 1.2.3. A business card was being included in the Packs to draw attention to the fact that the non-emergency number had changed to 101.
- 1.2.4. External funding would be required if stickers with the new number on were to be used to update each copy of existing versions of NHW literature going into the Packs.

1.3. That the website www.NHWO.co.uk was not an official NHW site. Amanda had attempted to prevent people being misled but the company had complained and had raised some legal issues.

1.4. That Gwyn's CMCMC information circulars had been requested by an Inspector new in post for the purpose of briefing Control Room staff; and that 75 NHW Signs had been provided to the community since July last year.

1.5. Muriel's report that due to the 'raising' of the NPT level and the consequent impact on competition for space at NTG meetings, NHW Watchers were effectively being 'squeezed out' by e.g. Councillors.

1.6. Re the CMS NHW Database:

1.6.1. Amanda:

- 1.6.1.1. was updating this as a result of some of her 'round robin' e-mails bouncing back.
- 1.6.1.2. was working up a simple explanation of the system that she can use to brief NPTs to encourage them to use it and keep it up to date.
- 1.6.1.3. would shortly be in a position to give Muriel a list of Salisbury NHW ACs so she can see if any of them would like to be the CAC and willing to attend the NTG: this would help resolve the problem reported at Item 1.5.

1.7. That the NPTs were using the NHW Forms in the NPT Toolkit (See also Item 2.4. below).

1.8. Muriel's report of grants for 2 Salisbury StreetWatch schemes involving Community First & the local Area Board.

1.9. David Nicol's verbal report that from his analysis of the Associations accounts etc, the balance of funds stood at £2463.63 the increase being due to receipts of £125 in respect of NHW Street Signs; £65 in compensation from the Santander Bank to atone for its administrative inefficiency; and 4p in interest.

2. AGREED that:
 - 2.1. Amanda would take up Anne's report that the Corsham NPT Sergeant felt that his team were unable to do much for NHW (e.g. re NHW recruitment/setting-up of New Schemes).
 - 2.2. All would look for possible sponsors for telephone number update stickers and for copies of NHW leaflets, reporting back to Committee prior to entering into any arrangements. Amanda would circulate all NHWatchers on the CMS seeking volunteer(s) to help get sponsorship and work with any sponsors coming forward.
 - 2.3. Lesley would e-mail Amanda with a contact in Police Finance branch re Committee members mileage claims which should continue to be forwarded to Amanda in 'free form' but ensuring that all the details as required on the forms previously provided by Nick Bancroft were included.
 - 2.4. Digby would provide Amanda with the details of the NHW information leaflet and forms that we were devising with David Budd and Nick Bancroft so that the way ahead on this could be considered.
 - 2.5. That the Treasurer should initiate action to close the Association's Santander Bank Account and move its financial assets to a Nationwide Account as soon as possible.
 - 2.6. All would review the website content and e-mail Digby with suggested priorities for action with, wherever possible, suggested verbatim amendments.
 - 2.7. Amanda would investigate David L's report of a lack of contact from his NPT and NTG.
 - 2.8. David L would produce a draft calling notice for the AGM which when agreed would be distributed by Amanda using e-mail (via CMS) and post (where necessary) to all ACs and to SCs where there was no AC or CAC in post.

3. Dates of 2012 meetings: Wednesdays 11th April; 11th July; 10th October.

Digby Barker
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